



Notice and Agenda

Brigham City Library Board of Trustees Meeting

Tuesday, September 15, 2026 7:00 PM

Library Meeting Room #3, 26 E. Forest Street

Opening of Meeting

Training

1. Trustee Responsibilities Presented by Rachel Lenahan, Utah State Library Training Coordinator
2. CivicPlus Board Portal Training – Account Setup and Accessing Agendas and Meeting Packets Presented by Liz Martinez, Administrative Assistant

Consent Items

1. Approval of August 18, 2026 Meeting Minutes

New Business

1. Review of August 2026 Voucher Statement
2. Library Programming Update
3. Marketing and Publicity Spotlight
4. Other Items

Distribution Items

1. Marketing and Publicity Packet
2. Library Statistical Report: August 2025 - August 2026
3. Collections and Overdue Items Statistics: September 2026

Announcements

Next Board Meeting: Tuesday, October 20th, 2026, 7:00pm

Adjournment

Notice of Special Accommodations (ADA)

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the Library Administrative Assistant (435) 734-6499 at least 48 hours in advance of the meeting.

Notice of Electronic Participation

Members of the Library Board may participate electronically during this meeting according to Brigham City Library Board By-Laws, Article IV, Section 3.

Certificate of Posting

The above agenda was posted in three public places within the Brigham City limits. A copy was also provided to the Box Elder News Journal on September 3, 2026, and posted on the Brigham City Library website and the State Public Meeting Notice website.